State Board of Administration Investment Portfolio Guidelines

Custodial Portfolio Name:

Debt Service Funds

Account ID Number:

FMXFC8000002

Effective Date:

December 1, 2017

Katy Wojciechowski

Ash Williams

Executive Director & CIO

Fund:

Debt Service Funds

Asset Class:

Division of Bond Finance/Trust Services

Asset Class (Portfolio Management):

Fixed Income (upon written instruction from Trust Services)

Funding/Defunding Authorized by:

Trust Services Nondiscretionary

Portfolio Attributes: Securities Lending:

No

Accredited Investor (Total Assets > \$5m):

Yes

Qualified Purchaser (Total Assets \geq \$25m):

Yes

Qualified Institutional Buyer (QIB):

No

Benchmark:

N/A

Style:

Asset/Liability Matching

Risk Profile:

Not Applicable

Leverage:

Not Permitted

Limits/Constraints/Monitoring Standards:

See Permitted Securities below

Approved Exchanges:

None

Permitted Securities (no other types of securities except those specified here):

AAAm Rated, Registered Money Market Funds investing in obligations issued or guaranteed by the U.S. Treasury

Custodial Bank Sweep Vehicles investing in obligations issued or guaranteed by the U.S. Treasury

Direct Obligations of the US

Resolution Funding Corporation (REFCORP) Interest Strips

US Treasury Bills

US Treasury Bonds

US Treasury Inflation Protected Securities

US Treasury Notes

US Treasury SLGS

US Treasury SLGS – Variable Rate
US Treasury STRIPS – Principal Only
US Treasury STRIPS – Interest Only

Derivatives:

Not Permitted

Types:

Not Applicable

Permitted Cleared Swap Transactions and OTC Derivatives Traded Using SBA ISDAs: Not Permitted

Types:

Not Applicable

Prohibited Securities:

The SBA (i) is prohibited from acquiring or retaining for the Account any obligation, security or other investment which would be in violation of Sections 215.471 (Cuba), 215.4725 (Israel) or 215.473 (PFIA-Iran, Sudan), Florida Statutes and (ii) further is prohibited from investing in: (a) any financial institution or company domiciled in the United States, or foreign subsidiary of a company domiciled in the United States, which directly or through a United States or foreign subsidiary and in violation of federal law, makes any loan, extends credit of any kind or character, advances funds in any manner, or purchases or trades any goods or services in or with the government of Venezuela; and (b) any securities issued by the government of Venezuela or any company that is majority-owned by the government of Venezuela.

Purpose of the Portfolio:

In accordance with Section 215.69(1), Florida Statutes, the State Board of Administration administers all debt service funds for bonds issued by the Division of Bond Finance on behalf of any state agency, except as otherwise provided therein. Pursuant to Section 215.69(4), Florida Statutes, the Board is the agent of all reserve funds. The Board also acts as trustee of any sinking funds or other funds as provided for in Section 215.69(5), Florida Statutes. All such funds are invested by the Board in a manner consistent with the provisions of the authorizing bond resolutions.

Investment Objective and Performance:

Debt Service Funds are considered non-discretionary accounts. No performance evaluation will be conducted.

Portfolio Management and Implementation Narrative:

Transactions are executed upon written instruction from Trust Services specifying the terms of investment. An asset/liability matching strategy will generally be employed, with maturities matching scheduled principal and interest payments on the various bond issues. Market judgment may be exercised in investing debt service reserves, as these funds may be placed in intermediate and/or long maturities unless restricted by bond indenture.